

Town of Reading Vermont
Cemetery Commission Meeting Minutes
5 August 2020
Reading Town Hall

Commissioners Present: Adam Kozlowski (Chair), Susan Goodhouse
Absent: Tim Bishop

Meeting called to order by chair at 6:11 pm.

Changes to agenda:

- None

Reviewed and approved as submitted the meeting minutes from 6/24/2020.

Topics:

- Mowing
 - Only one bid for the cemeteries was received for the 2021-2023 contract. Bid was made by the current contractor, Zampini and Sons and after discussion was deemed a fair price (\$100 more than current 3-year contract). The Commissioners have been working with Dino Zampini for three years now and have been pleased with his crew's work. He is responsive and adaptive to the needs of the town. Susan and Adam unanimously voted to accept the Zampini bid (fixed price of \$8100/yr, not to exceed \$8850 in case extra mowing are authorized by the Commissioners).
 - Adam and Susan visited Swain Cemetery before going home. This cemetery only gets mowed once in the spring and once in the fall. It was overgrown with 2 foot tall ferns and although in good shape, did not look maintained. A decision was made to have Dino add two mowings to Swain (4th of July and Labor Day) to give it a total of 4 mowings. Adam spoke with Dino on the 6th and he agreed to submit a revised bid.
- Summer projects:
 - Amsden Cemetery fencing project. All the paperwork has been submitted and down payment made. Waiting on Springfield fence to conduct the work. Susan will contact them for a status update if no progress is made in the next two weeks.
 - Headstone repair & Brian Post's projects: Brian may have some time open in the fall to help us (October). Adam still needs to confirm and also schedule a weekend in the spring when Brian can assist with Bailey's Mills Cemetery repairs.
 - Headstone treatments: Still planned. From last meetings notes: All the materials have been procured for treating headstones with a lichen treatment. The solution being used, D2, is recommended and used by Arlington Cemetery. It is a non-toxic, "no-touch" treatment. It has been applied on a few dozen headstones in the last few years as individual repairs were completed. The results were quite impressive, so the decision was made last year to treat all the stones in all the cemeteries. Treatments involve simply using a backpack sprayer to apply D2. Its safety data sheet can be found [here](#). If anyone has any questions about the product feel free to contact Adam.

Next meeting: Tonight's meeting will take the place of the regularly scheduled August meeting (would have been held on August 26th). For September, Susan will be away for the regularly scheduled date (23rd) and so requested we meet Wednesday **September 16th, 2020** at 6 p.m. **We will be meeting at the Reading Town Hall.**

Meeting adjourned at 6:40 pm. (Adam and Susan continued up to the visit Swain Cemetery)

Respectfully submitted for record,
Adam Kozlowski
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