

**Town of Reading**  
P.O. Box 72, Reading, Vermont 05062  
Telephone (802) 484-7250 - Fax (802) 484-0015 - E-mail [readingvermont@comcast.net](mailto:readingvermont@comcast.net)

**Application for  
Zoning Permit**

All items must be completed.

1. Name of land owner \_\_\_\_\_ Telephone (    ) \_\_\_\_\_
2. Mailing address of land owner \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
3. Name, address and telephone number of applicant if not the land owner \_\_\_\_\_  
\_\_\_\_\_
4. Specific location of property, road name and your 911 number \_\_\_\_\_
5. Application is for: New House \_\_\_ Addition \_\_\_ Garage \_\_\_ Barn \_\_\_ Shed \_\_\_ Pond \_\_\_ Other \_\_\_\_\_  
Include the dimensions: \_\_\_\_\_  
Describe the proposed use: \_\_\_\_\_  
\_\_\_\_\_
6. Height of building from ground at front \_\_\_\_\_ (Max. Hgt. 35 ft) Number of stories \_\_\_\_\_ Acreage of your land \_\_\_\_\_
7. Set backs from boundaries in feet: L Side \_\_\_\_\_ R Side \_\_\_\_\_ Rear \_\_\_\_\_ Front \_\_\_\_\_
8. Road frontage of your land in lineal feet \_\_\_\_\_ Or, width of your right of way \_\_\_\_\_
9. **Furnish accurate plot plan showing new and existing structures. (Sample plot plan attached).**

I hereby apply for a zoning permit for the stated use and occupancy of the structures as described above and I also certify that all the listed information is true and correct. Prior approval is necessary for driveway, health and sewage permits and 911 number assignments on newly developed land. Other State permits may also apply; call 802-297-4747

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Signature of person accepting fee \_\_\_\_\_ Date: \_\_\_\_\_

Permit # \_\_\_\_\_ Zone \_\_\_\_\_ Parcel # \_\_\_\_\_ Total fee paid \_\_\_\_\_  
Fees: New house \$60.00 plus 4-cents/ sq/ft. of ground cover. All others \$35.00 plus 4 cents/ sq/ft.of ground cover.  
Ponds and in ground swimming pools are \$ 100.00 each.

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Signature of Zoning Administrator \_\_\_\_\_ Date: \_\_\_\_\_

Permit valid until: \_\_\_\_\_

**NOTE: Construction may not be started until 16 days from permit approval date.**

Reading Vermont, Town Clerk's office. Received for record \_\_\_\_\_ A.D. \_\_\_\_\_  
At \_\_\_\_\_ o'clock \_\_\_\_\_ minutes \_\_\_\_\_ M, and recorded in Book \_\_\_\_\_ Page \_\_\_\_\_

Attest \_\_\_\_\_ Town Clerk

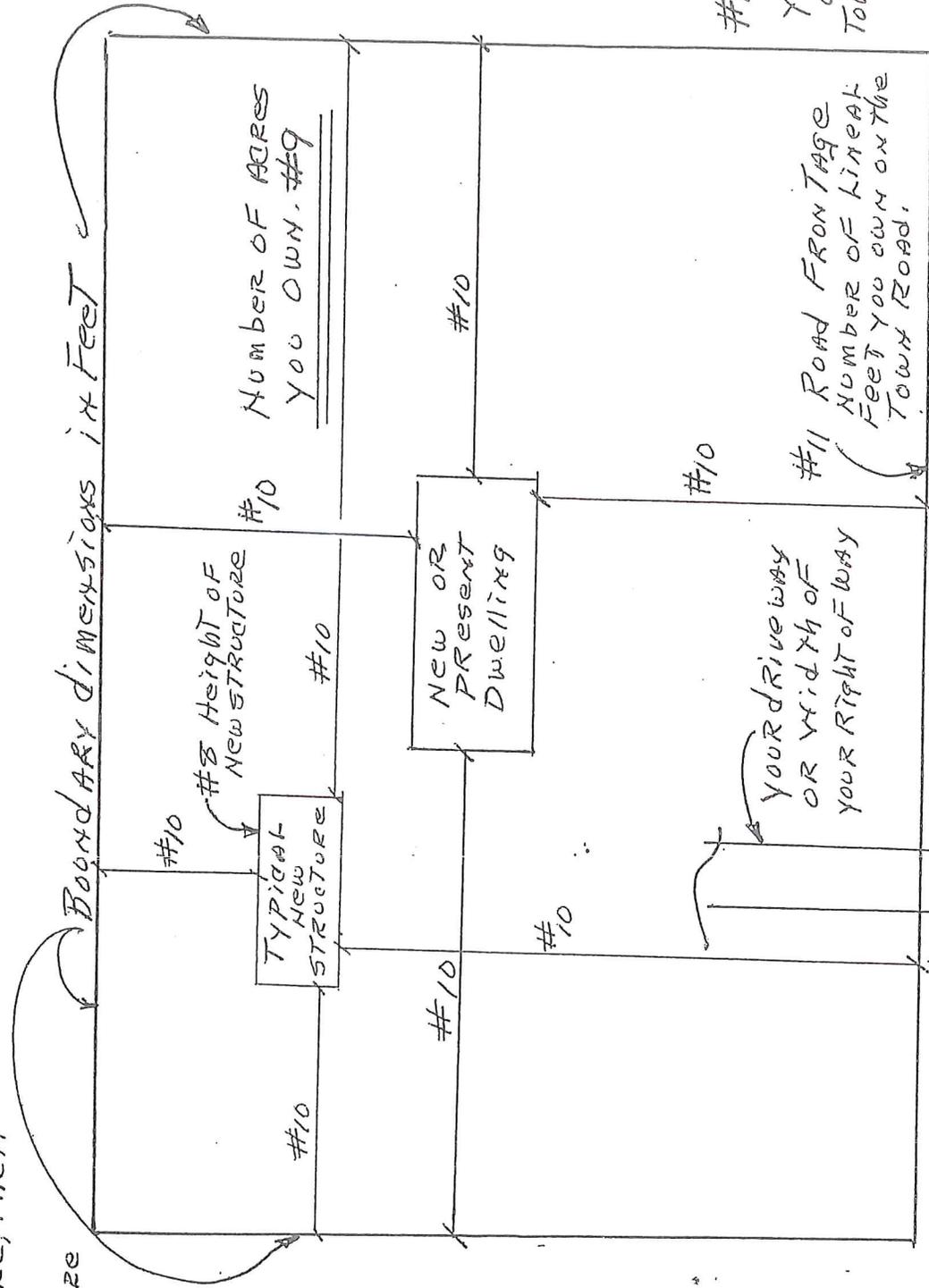
Rev. 09/18/20

*"When an application for a municipal land use permit seeks approval of a structure, the administrative officer shall provide the applicant with a copy of the applicable building energy standards under 30 V.S.A. §§ 51 (residential building energy standards) and 53 (commercial building energy standards). However, the administrative officer need not provide a copy of the standards if the structure is a sign or a fence or the application certifies that the structure will not be heated or cooled. In addition, the administrative officer may provide a copy of the Vermont Residential Building Energy Code Book published by the Department of Public Service in lieu of the full text of the residential building energy standards." More information on the Vermont's Commercial Energy Code can be found at: [http://publicservice.vermont.gov/topics/energy\\_efficiency/cbes](http://publicservice.vermont.gov/topics/energy_efficiency/cbes) or call 1-855-887-6673*

NOTE

IF STRUCTURE IS BEING ATTACHED TO AN EXISTING STRUCTURE, THEN SHOW DIMENSIONS FROM NEW STRUCTURE TO BOUNDARIES.

SAMPLE PLOT PLAN



#6 YOUR 911 NUMBER

Rev. 8/00